

**EVANGELICAL BIBLE COLLEGE OF MALAWI**  
**ADMISSIONS PROCEDURES**

1) Application Forms

- Application forms may be requested by email, downloaded from the EBCoM website, or collected from the College.
- Applicants should complete the application forms before attending interviews.
- Application forms should be received by EBCoM two weeks before interviews.

2) Interview invitation

- Those who meet requirements will be invited to interview.
- Applicants should bring original certificates (academic and marriage if the applicant is married).

3) Interview Sessions

- Candidates will sit for written examinations which include Bible Knowledge, English and Comprehension.
- After the examinations, each candidate will take an oral interview.

4) Communication of interview results

- Interview results will be communicated by the Registrar two weeks after the interviews. This will be done by phone with a follow up letter detailing all requirements.
- Successful applicants must confirm their acceptance of a place at EBCoM by phone.

5) Commencement

- Regular programmes: All students will undergo orientation before beginning classes. All students will complete commitment forms.

Fees:

- i. Fees may be paid per semester, and are due before the end of Week 10.
  - ii. Registration fee is due at the beginning of the academic year, at the latest by the Friday of Week 2.
  - iii. Students on the EBCoM Scholarship programme must have paid their 10% contribution to fees by the end of Week 10.
  - iv. Diploma students are charged an examination fee which must be paid at least 2 weeks before the examinations begin.
- Extension programme: The first Saturday will be wholly devoted to orientation. Students will complete commitment forms.

Fees:

- i. As a mark of commitment, 50% of the fees for a semester must be paid on the first day of classes at the beginning of a semester.
- ii. The remainder of the fees for that semester must be paid by the sixth day of classes.
- iii. Diploma students are charged an examination fee which must be paid at least 2 weeks before the examinations begin.