

## **EBCOM ALUMINI DRAFT BY-LAWS**

### **1. OBJECTIVES AND DUTIES**

*The overall objective is to strengthen relationship between the College and its alumni. We hope a strong relationship will be of mutual benefit and to the glory of God's Kingdom.*

- **Marketing the College**

Research has shown that many people hear about the College through others. The alumni are asked to testify about the College to others. There could be formal or informal ways of achieving that.

- **Feedback on content and approach**

The association will facilitate the process of getting feedback from alumni regarding theological training we offer. Among others, the issues will be of content and approach. That will help to further enrich the training we offer.

- **Sharing of experiences and lessons in ministry**

The association will be forum for sharing of experiences and lessons amongst College graduates. They will also share praise and prayer items. It will be a matter of peer learning.

- **Meeting alumni's ministry needs**

The College will be able to identify ministry needs and find ways of meeting them. It could be through organising refresher courses for alumni in all areas including family life. Through the Association, it will be easier for the College to gather alumni together in designated places for the courses.

- **Fundraising for the College**

The alumni will take the initiative or be asked to raise funds for specific projects or general donation towards budget. For instance, one or a group of alumni can paint a room, fix beds, buy library books, pay for landscaping or buy water taps

## **2. MANDATE AND AUTHORITY**

- a) The association shall exist under and within the constitution of EBCOM
- b) The association shall be permitted to operate freely and independently under the guidance of EBCOM council.
- c) EBCOM council shall have powers and authority to dissolve the association executive if its conduct or character is deemed to be not in line with the very principals that called for its existence.
- d) In the case of the executive being dissolved, the council (EBCOM) shall appoint a stand in Chairman that shall call for an emergency Annual General Meeting to elect a new executive committee.

## **3. THE ASSOCIATIONS STRUCTURE**

- The association shall consist of three organs of association in respect of hierarchy
  - a) **The General Assembly**
  - b) **The executive committee**
  - c) **Ordinary members**

## **4. DUTIES OF THE GENERAL ASSEMBLY**

- a) Deliberate, form or amend the policies governing the association
- b) Discuss issues that will promote the interests of EBCoM.
- c) Receive and discuss report from the executive committee
- d) Elect new executive committee members at the appropriate time.
- e) The General assembly shall meet once a year at its AGM
- f) Only with renewed membership shall be entitled to vote.

## **5. EXECUTIVE MEMBERSHIP**

The Association shall consist of 9 executive members.

- a) The Chairman
- b) Vice Chairman
- c) Secretary
- d) Vice Secretary
- e) Treasurer
- f) And 4 additional executive members
- g) The executive committee members shall be in office for the period of three years
- h) New office bearers shall be elected at the Annual General Meeting that shall be convened annually.

- i) The executive committee shall have powers to suspend any ordinary member who has been disciplined by his Church or whose conduct is deemed to be not in line with Christian and biblical values
- j) The executive committee shall be entitled to handle all day today affairs of the association and give a report to the AGM.
- k) For purposes of continuation of vision and plans, the executive committee shall nominate two executive members that shall continue with the new incoming committee in case none of the old members has been re elected
- l) The executive committee shall meet every four months of the year
- m) Two EBCOM staff members shall be ex-official members of in the executive committee.

## **6. ORDINARY MEMBERSHIP**

- a) All pastors, Church leaders, or anyone who have gone through EBCOM shall be considered or be eligible to join the association.
- b) There shall be a contributory membership fee that shall be renewable yearly and be determined by executive committee.
- c) A member shall be considered such if he or she pays a full year subscription or at least half of the year.

## **7. FINANCES**

- a) The association shall have a separate bank account to be opened at any commercial bank to be chosen by association in corroboration with EBCoM administration.
- b) There shall be **THREE** signatories from association and **TWO** from EBCoM administration.
- c) The association shall inherit EBCoM financial year of October 1<sup>st</sup> to September 30<sup>th</sup>.
- d) Signature instructions shall consist that funds can be withdrawn from the bank with two signatories from the executive members and one member of EBCoM staff.

## **8. IN CASE OF CESSATION**

In the case that, for some reasons, the Association ceases to operate and decides to disband, all the properties and assets shall be transferred to Evangelical Bible Collage of Malawi.